



## SAINT MICHAEL'S COLLEGE

### **Master of Science in Administration Program**

#### **GSA 687 Directed Readings (3 credits)**

This option provides students opportunities for greater in-depth study of a topic already addressed in the MSA curriculum. In order to exercise this option, students should:

1. Discuss the directed readings idea with the Director to determine its feasibility and agree upon a prospective supervisor.
2. Complete this form with the supervisor.
3. Submit the form to the Director.
4. Register through the Registrar's Office for **GSA 687 Directed Readings** - \_\_\_\_\_ (specify a self-titled course name and the number of credits you intend, with permission from the Director). If the number of credits is not indicated, the Office will assume that the study is three (3) credits.

**Registration must occur by the end of the third week of the semester.**

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Telephone Number: (W) \_\_\_\_\_ (H) \_\_\_\_\_

Directed Reading Title: \_\_\_\_\_

Semester: \_\_\_\_\_ Expected Date of Completion: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Address: \_\_\_\_\_  
Street City State Zip

Supervisor's Phone: (W) \_\_\_\_\_ (H) \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

(Signature implies an agreement to direct this directed reading. **In order to receive compensation for this course you must have the I-9 and a W4 forms on file in the Human Resource Department and a final written report must be submitted to the Director of the student's file.**)

Please attach the Directed Reading proposal agreed upon by the student and supervisor, which includes an outline, bibliography, and proposed method of evaluation.

APPROVED: \_\_\_\_\_  
Director, Graduate Program in Administration and Management Date