

SMC 7

Admissions Office records 1957-2005, (Bulk 1975-2005)

Extent

20 Boxes (15 Linear feet)

Arrangement

Arranged into series: 7.1 Admissions Data; 7.2 Admission Profiles; 7.3 Committees; 7.4 Consortium of Vermont Colleges; 7.5 Delayed Admissions Program; 7.6 Directors; 7.7 Enrollment Management; 7.8 Financial Aid; 7.9 Hoehl Center Planning; 7.10 programs; 7.11 Publications; 7.12 Reports; 7.13 Sample letters; 7.14 Surveys; 7.15 VHEC; 7.16 Vice Presidents

Accrual

New materials are transferred approximately every 5 years or upon new administration. The Admissions Profiles and Publication series accrue annually.

Administrative History

For the first fifty years of the college's existence, students could enroll in the college if they could prove a basic set of skills and if they had the means to pay the fees. Students who wanted to attend were rarely turned away. The president and faculty worked together in ensuring that students met the college's standards. It was not until the GI Bill was enacted after World War II that the college began to seriously consider a formal admissions program. Even then, the Dean of Students took on this program as a part of his duties, working with a few "student recruitment officers." In 1960 the college named its first dean of admission--Thomas Garrett, who also served as the College's registrar. In 1967, the position became the Director of Admissions and a number of individuals served in the position for the next 10 years, when Jerry Flanagan, an alumnus who had been working in the department for a number of years, took over. Under Flanagan's tenure, admission became a formal process, and an important function on the College campus. The rate at which new students are accepted impacts the entire college, as does the quality of the students and the amount of financial aid they need. The role and size of the department grew significantly and it has included financial aid, marketing, public relations, and publications at times. The head of the department is one of seven vice presidents on the campus. Formerly the Admissions Department, it has also been known as the Office of Admissions and Enrollment Management and the Office of Admissions. The Vice President's title is the Vice President for Enrollment and Marketing.

Scope and Contents

7.1 Admissions Data 1974-1991. (1 box) this series includes tallies of students applying to the college. In some years monthly or regular tallies were taken during the admissions season. The data provides useful information about how many students applied by certain times in the process and other statistical information about applicants. The series is arranged chronologically.

7.2 Admission Profiles, 1965-2005. (2 boxes) Admissions profiles are compiled annually in the first weeks after the beginning of the school year. Profiles include geographical information, information on the testing and class rank of the new students as well as other information. The series is arranged chronologically.

7.3 Committees, 1969-2002. (2 boxes) This series is arranged by Committee name. A number of committees aid in the work of the office. They help formulate procedures and policy and often aid the college in establishing goals and objectives. Some committees are short-lived while others seem permanent. Some of the more prominent committees have been the admissions committee, enrollment management committee, financial aid committee and the Marketing committee. Some committees involve just the office staff while others include people from other departments. **Note:** Some of the committees overlap some administration committees, but not necessarily the charge of the committee or committee members. The official records of Campus wide administrative committees can be found in the Committees record group (SMC 9), although there may be some duplication when a committee's charge is an integral part of the charge of the admissions office.

7.4 Consortium of Vermont Colleges 1976-2002. (1.5 boxes) The Consortium of Vermont Colleges is a formal organization founded in 1976 that collaborates to disseminate information about education opportunities in Vermont. For a short period of time the organization organized college bus tours for

guidance counselors to familiarize the counselors with the Vermont colleges. Other efforts have included brochures and informational sheets highlighting all the Vermont colleges. This series includes information about the bus tours and other general information from the years of its existence.

7.5 Delayed Admissions Program 1970-1980. (.5 boxes) From 1970-1980 the college engaged in an innovative program aimed at increasing the college success for marginal candidates. Applicants who were judged to have potential despite poor grades or test scores were accepted into the delayed admissions program. This conditional acceptance required them to attend a summer program. If they were judged successful after partaking in this and some other programs, they were fully matriculated into the freshmen class.

7.6 Directors 1960-1976. (1 box) This series includes information generated by the office of the Director of Admissions. It is arranged by Director. And also includes some information from admissions counselors.

7.7 Enrollment Management 1983-1999. (2 Boxes) The enrollment management series includes information from the overall planning of the college as related to enrolling students. It includes some statistical information but also includes strategies, reports, and correspondence. Note: This series does not include records from the Enrollment Management Committee, which makes up its own subseries within the Committee series.

7.8 Financial Aid 1980-1992. (1 Box) The Financial Aid office is a division of the Office of Admissions. This series is general items for the office and is arranged chronologically.

7.9 Hoehl Center Planning 2000-2002. (1 Box) The Hoehl Welcome Center is a campus building that houses the Admissions offices. Admissions Office staff was involved in the building design. Material is arranged chronologically.

7.10 Programs 1980-1991. (1 Box) This series is records related to various programs run by the admissions office. Programs included in this series were offered more than one time. Series is arranged by program.

7.11 Publications 1957-2007. (2 boxes) This series includes all publications distributed by the college in an effort to attract students. It includes newsletters, brochures, flyers, postcards, and others. The series is arranged chronologically and further subdivided by format and/or title of a publication.

7.12 Reports 1978-2000. (4 folders) This series is reports put out by the Admissions office. It is arranged chronologically.

7.13 Sample letters 1970-2000. (5 folders) This series consists of samples of letters sent out by the admissions office to communicate a number of things to applicants. Included are samples of acceptance and rejection letters, letters to alumni and others. Letters are arranged by type of letter and then chronologically.

7.14 Subject files 1987-2002. (.5 boxes) This series consists of subject files from the general admissions office (Rather than from the VP or Directors files) Records are arranged by alphabetically.

7.15 Surveys 1971-1996. (9 folders) This series is a record of surveys undertaken by the admissions department on any number of topics. Some surveys are repeated in different years. The series is arranged chronologically.

7.16 VHEC 1975-1990. (1 box) This series contains records from the Vermont Higher Education Planning Commission. A representative from Saint Michael's served on the this commission through the years. Material is arranged alphabetically.

7.17 Vice President 1975-2003. (3 boxes) This series contains the records of the Vice President for Enrollment and Marketing. It is arranged by VP, which is then arranged alphabetically.

Folder List

7.1 Admissions Data

Box 1 1 1974-78
2 Monthly Tally 1974-1990
3 Graduates by Majors -25 year Profile 1991

7.2 Admission Profiles

Box 1 1 1965-68
2 1968-69,1972-73
3 Opening Fall Enrollment 1968-73
4 September 1975

	5	1976
	6	1977
	7	1978
	8	1979
	9	1980
	10	1981
	11	1982
	12	1983
	13	1984
	14	September 1985
	15	1986
	16	September 1987
	17	1988
	18	1989
	19	1990
	20	1991
	21	1992 #1
Box 2	22	Summary Reports 1992
	23	September 1993
	24	1994
	25	1995
	26	1996
	27	1997
	28	1998
	29	1999
	30	2005-

7.3 Committees

7.3.1 Admissions

Box 3	1	Admissions	1969-79
	2	Admissions	1971
	3	Admissions	1975-88
	4	Admissions	1980-93
	5	Admissions	1989-90

7.3.2 Athletics

Box 3	1	Athletics	1997
	2	Athletics	1998
	3	Athletics	1999
	4	Athletics Task Force	2002

7.3.3 Enrollment Management

Box 3	1	Enrollment Management	1983
	2	Enrollment Management	1984-89
	3	Enrollment Management	1986
	4	Enrollment Management	1987-88
	5	Enrollment Management	1987
	6	Enrollment Management	1988
	7	Enrollment Management	1988
	8	Enrollment Management	1988
	9	Enrollment Management	Sept. 14, 1988
	10	Enrollment Management	May-June 1989
	11	Enrollment Management	Aug. 7, 1989
	12	Enrollment Management	1990-89
	13	Enrollment Management	June 3-6, 1990
	14	Enrollment Management	Nov. 28, 1990
	15	Enrollment Management	1990
	16	Enrollment Management	1990-91

	17	Enrollment Management	1991-90
	18	Enrollment Management	1990-91
	19	Enrollment Management	1990-Oct. 1991
	20	Enrollment Management	1991-93
	21	Enrollment Management	1991-92
	22	Enrollment Management	1993
Box 4	23	Enrollment Management	1993
	24	Enrollment Management	1993
	25	Enrollment Management	1993
	26	Enrollment Management	1994
	27	Enrollment Management	1995
	28	Enrollment Management	1996-99

7.3.4 Financial Aid

Box 4	1	Financial Aid	1987
	2	Financial Aid	1987
	3	Financial Aid	1988-1992 Subcommittee on Academics
	4	Financial Aid	1992 Subcommittee on Academics
	5	Financial Aid	Scholarship Info 1977-82
	6	Financial Aid	Scholarship Info 1983-87

7.3.5 Marketing

Box 4	1	Marketing	1966-79
	2	Marketing	1982-97
	3	Marketing	1984
	4	Marketing	1985 Minutes
	5	Marketing	Jan.-Dec. 1986
	6	Marketing	1987
	7	Marketing	1988
	8	Marketing	Feb.-March 1989
	9	Marketing	1991-94
	10	Marketing	Oct. 1993-May 1994
	11	Marketing	Sept. 1994-Feb. 1995
	12	Marketing	1997
	13	Marketing	1998
	14	Marketing	1999-2000
	15	Marketing	2000
	16	Marketing	2000
	17	Marketing	2001

7.4 Consortium of Vermont Colleges

Box 5	1	CVC Bus Tour	
	2	CVC	1976-78
	3	CVC	1979-80
	4	CVC	1979-85
	5	CVC	1981-82
	6	CVC	1983-84
	7	CVC	A Short Irreverent History 1986
	8	CVC	1986-88
Box 6	9	CVC	1989-90
	10	CVC	1990-91
	11	CVC	1992-93
	12	CVC	2000

7.5 Delayed Admissions Program

Box 6	1	Delayed Admissions Program	1970-79	Stats
	2	Delayed Admissions Program	1977	Samples
	3	Delayed Admissions Program	1977	Sample Correspondence With DAP
	4	Delayed Admissions Program	1977	Registration Packet
	5	Delayed Admissions Program	1978	

	6	Delayed Admissions Program	1979-80	
	7	Delayed Admissions Program	Aug.8, 1980	Reading/Study Skills
7.6	Directors			
Box 7	1	Director Garrett	1960-61	
	2	Director Hague		
	3	Director MacDonald	1961-67	
	4	Director Dunn	1967-69	
	5	Director McGuire	1969-70	
	6	Director Fitzgerald	1970-72	
	7	Director Admissions Counselors	1972-76	
7.7	Enrollment Management			
Box 8	1	Enrollment Management	1957-84	Withdrawals/Women 1975
	2	Enrollment Management	1957-84(1)	
	3	Enrollment Management	1957-84(1)	
	4	Enrollment Management	1982	
	5	Enrollment Management	1988 (1)	
	6	Enrollment Management	1988(2)	
	7	Enrollment Management	1989	
	8	Enrollment Management	1992-93	
	9	Enrollment Management	1993	
	10	Enrollment Management	1994-95	
	11	Enrollment Management	1994-95	
	12	Enrollment Management	1995-96	
	13	Enrollment Management	1995-96	
	14	Enrollment Management	1995-98	
	15	Enrollment Management	1995-98	
	16	Enrollment Management	1995-98	
	17	Enrollment Management	1996-97	
	18	Enrollment Management	1996-97	
	19	Enrollment Management	1997-98	
	20	Enrollment Management	1997-98	
	21	Enrollment Management	1998-99	Financial Aid
	22	Enrollment Management	1998-2000	
	23	Enrollment Management	1998-2000	
Box 9	24	Enrollment Management	1998-2000	
	25	Enrollment Management	Collected materials	
	26	Enrollment Management	Collected materials	
	27	Enrollment Management	Planning	1985-92
	28	Enrollment Management	Planning-Related Articles	1985-92
7.8	Financial Aid			
Box 10	1	Financial Aid Brochures		
	2	Financial Aid General	1976-1981	
	3	Financial Aid General	1990-1998	
	4	Financial Aid Report	1987-1994	
7.9	Hoehl Center Planning			
Box 11	1	Hoehl Center Plans	Sept. 2000	
	2	Hoehl Center Plans	March 2001	
	3	Hoehl Center Plans	April 2001	
	4	Hoehl Center Program	August 2001	
	5	Hoehl Center Plans	November 2001	
	6	Hoehl Center Plans	September 2002	
7.10	Programs			
Box 12	1	Programs	Alumni Admissions	
	2	Programs	College Info Night	
	3	Programs	Explorations	April 1988

4	Programs	Freshmen Receptions
5	Programs	Kids First Camp 1990-91
6	Programs	Open House 1980
7	Programs	Open House 1981
8	Programs	Open House 1982
9	Programs	Open House 1983
10	Programs	Open House 1984
11	Programs	Open House 1985
12	Programs	Open House 1986
13	Programs	Open House 1987
14	Programs	Open House 1988
15	Programs	Open House 1989
16	Programs	Scholars Bowl
17	Programs	Scholars Bowl Meetings

7.11 Publications

Box 13	1	Publications	Information Bulletin	1957	
	2	Publications	Bulletin for Future Freshman	1959-60	
	3	Publications	Bulletin for Future Freshman	1960-61	
	4	Publications	Slips for Admissions Office	1970's	
	5	Publications	Pamphlets w/Pictures-Financial Aid	1970's	
	6	Publications	Shield Candidids	1971-72	
	7	Publications	Admission Brochures	1973	
	8	Publications	An Atmosphere of Individuality	1974, 1975	
	9	Publications	Aerial View of Campus	1976	
	10	Publications	Viewbooks	1976-77, '77-'78, '78-'79	
	11	Publications	Orientation	1977	
	12	Publications	Magazines/Pamphlets	1979	
	13	Publications	SMC Illustrated Info. Packets	1979-80	
	14	Publications	"Give your Mind a Lift" Posters	1980's	
	15	Publications	VT Naturally (pictured maps), College's Curriculum Table	1980's	
	16	Publications	Admissions Posters	1980's-94	
	17	Publications	SMC Info Sheet	1980	
	18	Publications	Orientation Packet and Schedule	1980	
	19	Publications	Viewbook	1980-81	
	20	Publications	SMC Viewbook	1981-82	
	21	Publications	Computer Science Brochure	1981-82	
	22	Publications	Orientation	1982-83, 1983-84	
	23	Publications	Viewbook	1982-83	
	24	Publications	New Horizons Orientation	1982-83	
	25	Publications	Viewbook/If the Shoe Fits/If the Athletic Shoe Fits	1983-84	
	26	Publications	Much Ado about You	1984	
	27	Publications	Explorations	1984	
	28	Publications	Viewbook/If the Shoe Fits	1984-85	
	29	Publications	Viewbook/If the Shoe Fits	1985-86	
	30	Publications	PAA Newsletter 1986-89	Counselors Report 1986	
	31	Publications	Four Fine Traditions Viewbook	1986-87	
	32	Publications	Advertisements	1987	
	33	Publications	Pamphlets/Brochures	1987	
	34	Publications	Four Fine Traditions Viewbook	1987-88	
	35	Publications	"Knights to Remember" Orientation	1988	
	36	Publications	Four Fine Traditions Viewbook	1988-89	
	37	Publications		1990's	
	38	Publications	Athletics Brochures	1990's	
	39	Publications	General Brochures	1990's	
	40	Publications	SMC Information Sheet	1990-96	
	41	Publications	SMC Viewbook	1990-91	

	42	Publications	Admissions Newsletter	1990-91
	43	Publications	Admissions Newsletter	1992-94
	44	Publications	Viewbook and Application	1992-93
	45	Publications	Viewbooks (small and large)	1993-94
	46	Publications	Information for Parents	1994
	47	Publications	Orientation Newspaper	1994
	48	Publications	Just One Program	1994-95, 1995-96, 1999, 2004
	49	Publications	Advertising and Singles-Specific Majors	1995
	50	Publications	Admissions Newsletter	1995-97
	51	Publications	SMC Viewbook	1995-96
	52	Publications	College Information Night	1996
	53	Publications	Sports Illustrated/Time Advertisements	1996-1997
	54	Publications	Admissions Catalogue	1997-98
	55	Publications	Financing College	Late 1990's
	56	Publications	Admission Newsletter	1998-99
	57	Publications	Admissions Catalogue	1998-99
	58	Publications	Viewbook (small and large)	1999-2000
Box 14	59	Publications	2000's	
	60	Publications	Campus Guides	2000's
	61	Publications	Campus Visit Programs and Accepted Student Open Houses	2000-07
	62	Publications	Applications	2002-06
	63	Publications	College Exploration Week	2003-07

7.12 Reports

Box 15	1	Reports	Enrollment Projections	1978
	2	Reports	Marketing and Communications Auditing	May 2000
	3	Reports	Marketing Study	1988
	4	Reports	Recruitment	1978-79

7.13 Sample Letters

Box 15	1	Sample Letters	Acceptance	1970's-80's
	2	Sample Letters	Guidance/Alums	
	3	Sample Letters	Miscellaneous	
	4	Sample Letters	Prospects	1980's
	5	Sample Letters	Rejects	1980's-2000

7.14 Subject

Box 15	1	Subject	Just One Campaign	
	2	Subject	Inst. Research Marketing	1988-91(1)
	3	Subject	Inst. Research Marketing	1988-91(2)
	4	Subject	Inst. Research-Student Retention	1990-94(1)
	5	Subject	Inst. Research-Student Retention	1990-94(2)
	6	Subject	Inst. Research-Student Retention	1990-94(1)
	7	Subject	Inst. Research-Student Retention	1990-94(2)
	8	Subject	Prevel	
	9	Subject	Publications Management	Spring 2002
	10	Subject	Planning Book (1)	
	11	Subject	Planning Book (2)	1988
	12	Subject	Planning Book (3)	1988
	13	Subject	SMC Logo	1987-88

7.15 Surveys

Box 15	1	Survey	Admissions Survey(1)	1971
	2	Survey	Admissions Survey (2)	1971
	3	Survey	Results of Admissions Survey	1972
	4	Survey	SMC Applicants for 1978-79 year	1978
	5	Survey	Admitted Student Questionnaire	1988
	6	Survey	Miscellaneous	1988-91
	7	Survey	Alumni	1989

	8	Survey	Admissions Survey	1996
	9	Survey	Admissions Survey Appendices	1996
7.16 VHEC				
Box 16	1	VHEC	1975-78	Vermont higher education planning commission
	2	VHEC	1975-79	
	3	VHEC	1979-83	Vermont higher education planning commission
	4	VHEC	1978-86	Trainings
	5	VHEC	1977-1983	Economic impact
	6	VHEC	1980-89(1)	
	7	VHEC	1980-89 (2)	
	8	VHEC	1980-89	Governors Higher Education Study Commission
	9	VHEC	1988	VT higher education opportunity program
	10	VHEC	1988-90	
	11	VHEC	1989-90	Report on Higher Education
	12	VHEC	1991-94	
	13	VHEC	1993-97(1)	
	14	VHEC	1993-97(2)	

7.17 Vice Presidents

7.17.1 Flanagan

Box 17	1	V.P. Flanagan	Committees	Catholic Mission(1)
	2	V.P. Flanagan	Committees	Catholic Mission(2)
	3	V.P. Flanagan	Committees	Graduate Council 1994
	4	V.P. Flanagan	Committees	Mission Committee 1999
	5	V.P. Flanagan	Committees	Presidents Advisory Council
	6	V.P. Flanagan	Committees	Consulting Center for Northern Studies
	7	V.P. Flanagan	Committees	Consulting College of St. Josephs 1985
	8	V.P. Flanagan	Committees	Consulting College of St. Joseph's 1987
	9	V.P. Flanagan	Committees	Consulting College of Saint Rose
	10	V.P. Flanagan	Committees	Consulting Rosemont College
	11	V.P. Flanagan	Committees	Consulting Sienna Heights
	12	V.P. Flanagan	Committees	Correspondence 1975-88
	13	V.P. Flanagan	Committees	Correspondence 1990-97
	14	V.P. Flanagan	Committees	Correspondence 1998-2001
	15	V.P. Flanagan	Committees	Correspondence 2000-
	16	V.P. Flanagan	Committees	Correspondence Campus 1975-79
	17	V.P. Flanagan	Committees	Correspondence w/Staff 1975-87
	18	V.P. Flanagan	Financial	1988-91
	19	V.P. Flanagan	Financial Planning	2000
	20	V.P. Flanagan	Financial Statements	1993-95
	21	V.P. Flanagan	General	1975-77
	22	V.P. Flanagan	General	1977-81
	23	V.P. Flanagan	General	1980's
	24	V.P. Flanagan	General	1990-
	25	V.P. Flanagan	Goals and Objectives	
	26	V.P. Flanagan	Institutional Advancement	2001-02
	27	V.P. Flanagan	Institutional Advancement	Benchmarking
	28	V.P. Flanagan	Institutional Adv.	Capital Campaign Feasibility Study 2000
	29	V.P. Flanagan	Institutional Advancement	S&P Ratings
	30	V.P. Flanagan	Reports	Admission and Retention Team 1976
	31	V.P. Flanagan	Reports	"A Report to SMC" Dec.1984
	32	V.P. Flanagan	Speeches	College and Community Partnerships 1992
	33	V.P. Flanagan	Strategic Planning	1989-91
	34	V.P. Flanagan	Strategic Planning/Financial	1997-98
	35	V.P. Flanagan	Strategic Planning/Financial	1997-98
Box 18	36	V.P. Flanagan	Strategic Planning/Financial	1998-99

37	V.P. Flanagan	Strategic Planning/Financial	1998-99
38	V.P. Flanagan	Student Services	
39	V.P. Flanagan	Subject	Athletic Task Force 1996-97
40	V.P. Flanagan	Subject	Athletic Committee
41	V.P. Flanagan	Subject	Athletics
42	V.P. Flanagan	Subject	Athletic Committee
43	V.P. Flanagan	Subject	Athletics logo
44	V.P. Flanagan	Subject	Athletics/Physical Rec.
45	V.P. Flanagan	Subject	Athletics Logo
46	V.P. Flanagan	Subject	Athletics Recruiting 2000
47	V.P. Flanagan	Subject	Business
48	V.P. Flanagan	Subject	Campus culture subcommittee
49	V.P. Flanagan	Subject	Campus culture subcommittee
50	V.P. Flanagan	Subject	Chittenden County good scout awards
51	V.P. Flanagan	Subject	Citizens Scholarship Found. Of America 1990
52	V.P. Flanagan	Subject	Computer Info. 1976-87
53	V.P. Flanagan	Subject	computer science
54	V.P. Flanagan	Subject	Covenant House
55	V.P. Flanagan	Subject	Data Book 1977
56	V.P. Flanagan	Subject	education
57	V.P. Flanagan	Subject	Enrollment
58	V.P. Flanagan	Subject	Enrollment 1997-98
59	V.P. Flanagan	Subject	FERPA 1975
60	V.P. Flanagan	Subject	Financial Aid
61	V.P. Flanagan	Subject	Gender/Race Issues
62	V.P. Flanagan	Subject	Golf Classic
63	V.P. Flanagan	Subject	Graduate Programs/Theology 1994-95
64	V.P. Flanagan	Subject	Health Administration 1983-84
65	V.P. Flanagan	Subject	Hoehl Center Planning 1998-2003
66	V.P. Flanagan	Subject	Holyoke HS (1)
67	V.P. Flanagan	Subject	Holyoke HS (2)
Box 19 68	V.P. Flanagan	Subject	Holyoke HS (3)
69	V.P. Flanagan	Subject	Institutional Research
70	V.P. Flanagan	Subject	Institutional Research 1999-2000
71	V.P. Flanagan	Subject	Journalism
72	V.P. Flanagan	Subject	Language and Writing Proficiency
73	V.P. Flanagan	Subject	Marketing
74	V.P. Flanagan	Subject	Minority Focus
75	V.P. Flanagan	Subject	Minority and International Student Issues
76	V.P. Flanagan	Subject	Minority and International Student Issues (2)
77	V.P. Flanagan	Subject	Mexico program
78	V.P. Flanagan	Subject	Multicultural Issues
79	V.P. Flanagan	Subject	NE10 study comm.
80	V.P. Flanagan	Subject	New England Catholic Colleges
81	V.P. Flanagan	Subject	New England Catholic Colleges
82	V.P. Flanagan	Subject	Newman Circle
83	V.P. Flanagan	Subject	Nurses Program 1982
84	V.P. Flanagan	Subject	Orientation
85	V.P. Flanagan	Subject	Outdoor Education
86	V.P. Flanagan	Subject	Parents Admissions Association
87	V.P. Flanagan	Subject	Parent survey
88	V.P. Flanagan	Subject	"Placement" Meetings 1993-96
89	V.P. Flanagan	Subject	Political science
90	V.P. Flanagan	Subject	Post-Secondary Students with Disabilities
91	V.P. Flanagan	Subject	President 1979-1985
92	V.P. Flanagan	Subject	President 1995-98

	93	V.P. Flanagan	Subject	Prevel School 1994-95	
	94	V.P. Flanagan	Subject	Prevel School 1995-96	
	95	V.P. Flanagan	Subject	Prevel School 1997-99	
	96	V.P. Flanagan	Subject	Prospective Applicant System Proposal	1980
	97	V.P. Flanagan	Subject	Provost jan sheeran	
	98	V.P. Flanagan	Subject	Recruiting Plan 1983-84 AFROTC	DET865
	99	V.P. Flanagan	Subject	Reg 504 (Disabled Students)	
	100	V.P. Flanagan	Subject	Reunion	
	101	V.P. Flanagan	Subject	Richmond College Exchange	
	102	V.P. Flanagan	Subject	ROTC	
	103	V.P. Flanagan	Subject	SMC Departments	
	104	V.P. Flanagan	Subject	SMC Ski Program	
	105	V.P. Flanagan	Subject	Self study 2000	
	106	V.P. Flanagan	Subject	Senior survey	
	107	V.P. Flanagan	Subject	SIS 1977-93	
Box 20	108	V.P. Flanagan	Subject	SIS 1994	
	109	V.P. Flanagan	Subject	SSE Marketing	
	110	V.P. Flanagan	Subject	Strategic planning adm. 1998-2002	
	111	V.P. Flanagan	Subject	Student Life	
	112	V.P. Flanagan	Subject	Student Search Service Sample Letters	
	113	V.P. Flanagan	Subject	Study abroad	
	114	V.P. Flanagan	Subject	Vt Catholic HS tuition program	
	115	V.P. Flanagan	Subject	VT independent colleges	
	116	V.P. Flanagan	Subject	VT Interactive TV	
	117	V.P. Flanagan	Subject	VSAC special report 1994, 1997	
	118	V.P. Flanagan	Subject	Watson Wyatt Total Rewards 2000	
	119	V.P. Flanagan	Trustees	1993-94	
	120	V.P. Flanagan	Trustees	1999-2000	
Box 21	121	V.P. Flanagan	Trustees	Enrollment	1995
	122	V.P. Flanagan	Trustees	Enrollment	1996
	123	V.P. Flanagan	Trustees	Enrollment	1996-98
	124	V.P. Flanagan	Trustees	Institutional Advancement	
	125	V.P. Flanagan	Trustees	Institutional Advancement	1999-2003
	126	V.P. Flanagan	World Wide Web Planning		1996-2001